**MNB identification number: E27**

**Completion instructions for the report**

**ISIN codes and other basic data of securities issued by KELER Zrt.**

**I. General instructions**

1. The report has to be submitted by KELER Zrt., containing the ISIN codes and other basic information of securities for which KELER Zrt. as the National Numbering Agency had issued an ISIN code and the security have been issued on the date of the reference data services.

The data of dematerialised securities shall be first included in the data supply for the day of their origination on the securities account. In the case of physical securities, the securities’ data shall be reported in the data supply related to the issue date – known by KELER Zrt. and provided upon applying for the ISIN code; in the absence of this, it shall be reported in the data supply related to the date of registration.

The data provider shall submit to the MNB the data of the mutual fund shares not yet included in the data supply of that day, the net asset value of which has been already calculated to the MNB’s knowledge, in the form of a modifying data supply upon the call of the MNB.

2. The report should only contain those records in the case of which a change has occurred in one of the fields, with the exception of the quantitative change resulting from the reissuance and the redemption of investment fund shares, which shall be reported simultaneously with the change of the other attributes of the security

3. A glossary of terms used in the tables and in these completion instructions is located in point I. E. 2. of this Annex.

1. Detailed instructions for the completion of the tables

1. The codes to be used for the definition of securities denominations (column o) are defined in point 4.1 of Annex 3, and listed in the technical guidelines available on the MNB website.

2. The country codes (column m) to be used for the completion of the tables are specified in point 4.2 of Annex 3, and are listed in the technical guidelines available on the MNB website.

3. The codes used in tables are listed in point 4.5 of Annex 3 (Technical Guidelines), available on the MNB website (hereinafter: ‘Code list’).

**Table 01: ISIN codes of securities issued by KELER Zrt. and other basic information**

Contents of the fields of the individual columns:

**a)** In the case of physical securities, the day of issuing the ISIN code, in the case of dematerialised securities the day of origination on the securities account, the day of the ISIN code’s status change and (in the case of amendments, if any) the effective date of the amendment.

**b), c), h), i), t), u), v), w), x))** Must be filled according to the code list.

**d)** This column shall indicate whether the first crediting of the securities to the securities account has already been made (Yes/No/Blank).

**f)** The official, long name of the securities shall be shown, except for debt securities, where the short name of the securities shall be shown.

**g)** The code agreed to ISO 10962 standard regarding the classification for financial instruments.

**j)** If the issuer of the securities is a company, the registration number shall be the HCSO number (first eight characters of the tax number). J) In the case of investment fund shares here must be list the technical identification number (hereinafter: (FB identification number) (generated by the KELER Zrt) of the issuer fund. The partial funds which are registered and handled separately within the investment fund are assigned a technical register number by the KELER Zrt. When a new investment fund, risk capital fund or partial fund start the technical identification number is a composition of FB-mark + the ISIN code’s last 6 digits of the first by the issuer issued securities. In the case of non-resident issuer that does not have Hungarian tax number and KSH identification number, then ‘00000001’ code should be used here. In the case of Hungarian government securities the HCSO number of the Government Debt Management Agency (12598757) shall be shown.

**k)** The official name of the issuer company. (For investment fund shares the mutual fund shall be the issuer).

**l)**  To be completed for investment fund shares only giving the FB identification number of the fund manager managing the investment fund.

n) Nominal value of securities.

p) To be reported only in the case of domestic dematerialised securities on originated account.

**q)** In the case of dematerialised securities the total nominal value issued.In the case of physical securities, the total nominal value that the issuer plans to issue, as specified upon applying for the securities’ ISIN code, if the data is available to KELER Zrt. In the case of reissue, the total value increased with the reissued amount should be reported. The data shall be provided in the issue currency of the securities.

**r)** The day of the security’s first issue is reported. In case of dematerialised securities the creation date on the securities account, in case of paper-form securities the date of issue at KELER’s disposal via the issuer. If the data supplier sends a modification with respect to the date of the first issue of an already reported security, the type of modification to be indicated shall be the 'correction of the date of first issue’ with code ‘C’ (Change), in accordance with the code list.

**s)** To be completed for securities with a maturity.

**v)** To be completed only for debt securities.