**MNB identification number: P76**

**Completion instructions for the report**

**Transaction data of instant settlement**

**I. General instructions**

1. When a cooperative credit institution connects to the national clearing turnover indirectly – through its correspondent bank – (hereinafter: respondent cooperative credit institution), the data shall be reported by its correspondent bank, separately from its own data, in separate tables. In order to ensure this, the respondent cooperative credit institution shall provide the correspondent bank with the data necessary for the data reporting in full and in due course. The correspondent bank shall send the data of the respondent cooperative credit institution to the MNB in aggregated form. In the case of a sponsoring bank relationship, the data of the sponsored bank are submitted to the MNB either by the sponsored bank or by the sponsoring bank; in the latter case, the data must be separated from its own data and the GIRO code and registration number of the sponsored bank must be indicated. The data of the payment service provider, belonging to the “other” category, pursuing payment services shall be reported on its own irrespective of whether it is connected to the national clearing turnover independently or through a correspondent bank.

2. The data shall be submitted in tvs (tab-separated values) format, with windows 1250 encoding, CRLF line separator and zipped, using deflate compression.

3. The codes to be used in the completion of the tables and the methodological and technical guidelines supporting the completion are included in the technical guidelines published on the website of the MNB in accordance with points 4.1, 4.8 and 9 of Annex 3.

4. If a date or time field is not applicable to a specific instant settlement transaction, the field may be left blank.

**II. Detailed instructions for the completion of the tables**

**Table 01: Incoming instant settlement transactions**

The table shall include all payment transactions received in the reporting period – i.e. during the respective calendar week – from the domestic payment system performing the clearing and settlement of instant payment orders in accordance with the pacs.008 standard and the related other data, including the case when the data provider does not regard the given payment transaction as an instant payment or rejected it. If during the processing of the payment transaction the data provider has resent the pacs.002 message (e.g. because it has not received the final status report), it shall be indicated in column g) and the data of the response received to this message shall be indicated in the data of the final status message [column h)]. If the data provider does not treat the instant settlement transactions received by it in a uniform manner in terms of making them available and crediting them to the beneficiary’s account, its shall assess this by payment transaction and report this fact in the data supply. [E.g. if it treats the instant settlement transactions received on a non-payment account not as an instant payment, it shall indicate this in column i) with N and specify the reason for this in column j) (e.g. it shall use code 08 for payment transactions received on a loan settlement account). If column i) contains N, columns k-p) may be left blank; however, if the data is available, it is not an error if the data provider fills in these columns.]

Detailed instructions for completing individual columns:

a) Value of the <TxId> field in the pacs.008 message.

e) Value of the <GrpSts> field (e.g. ACSP, ACWC, RJCT) in the pacs.002 message.

f) Value of the <Cd> field (e.g. AB05, AB06, AC02, AC03, AG10) in the pacs.002 message.

**Table 02: Outgoing instant settlement transactions**

The table shall include all payment orders directed in the reporting period – i.e. during the respective calendar week – to the domestic payment system performing the clearing and settlement of instant payment orders in accordance with the pacs.008 standard and the related other data. If the respective payment order does not qualify as an instant payment order, it shall be indicated and explained in columns c) and d). If during the execution of the process any status enquiry has been done (pacs.028), it shall be indicated in column j) of the table and the data received in response to this message shall be indicated under the final status report data.

Detailed instructions for completing individual columns:

h**)** Value of the <TxId> field in the pacs.008 message.