**MNB identification code: P37**

**Completion instructions for the report**

**Monthly report on the balance of the payment transactions (clearing) account of corresponded credit institutions having an account with the correspondent bank**

1. **General instructions**

According to the MNB decree on the calculation of the required central bank reserve and the method of its formation and placement, the data service is provided to the correspondent credit institution with a reserve requirement (hereinafter referred to as the credit institution with a reserve requirement) by the correspondent credit institution with a reserve requirement (hereinafter referred to as the data provider) that maintains a HUF cash flow account in order to meet the mandatory reserve requirement.

1. **Detailed instructions for the completion of the data supply**

**Table P3701: Monthly average balance of the payment transactions (clearing) account of corresponded credit institutions having an account with the correspondent bank**

The average balances for the relevant month must be calculated with the daily closing balances of the calendar days.

If more than one corresponded credit institution with a reserve requirement maintains a HUF cash flow account with the data provider for the placement of the required reserve, then the average monthly account balance must be reported in the table for each credit institution with a reserve requirement (per code number).

**Table P3702: Daily closing balance of the payment transactions (clearing) account of corresponded credit institutions having an account with the correspondent bank**

In the table, for each calendar day of the month must be reported the daily closing balance of the HUF payment account/accounts maintained by the data provider for the placement of the mandatory reserve.

If the daily closing balance of the payment account of the correspondent credit institution for the deposit of minimum reserves is negative, a zero daily closing balance is reported for that day.

In the event that a correspondent credit institution ceases to be a credit institution subject to reserve requirements, e.g. due to the withdrawal of its licence to operate, a zero value is to be entered in the table as the balance of calendar days for which the correspondent credit institution is no longer a credit institution subject to reserve requirements.

The monthly average stock calculated from the daily account balances must be the same as the monthly average balance reported in table 01, and therefore both calendar days for which the daily closing balance of the payment account of the correspondent credit institution used for the placement of the minimum reserve is negative and calendar days for which the correspondent credit institution is no longer a credit institution subject to reserve requirements must be taken into account with a zero daily closing balance when determining the monthly average balance.

If more than one corresponded credit institution with a reserve requirement maintains a HUF cash flow account with the data provider for the placement of the required reserve, then the account balances for calendar days must be reported in the table for each corresponded credit institution (per identification number). The consistency of the daily closing balances and the monthly average balances to required reserve must be maintained for each credit institution (per code number).